



Utility Worker I

DEFINITION

Under supervision, performs varied, semiskilled work in the construction, maintenance and repair of water system facilities and equipment; and performs related work as required.

DISTINGUISHING CHARACTERISTICS

Utility Worker I is the first working level class of the series. Incumbents under supervision perform semiskilled work on a crew or in a shop unit. The Utility Worker I is distinguished from the Utility Worker II in that the latter is the skilled working journey level class of the series and performs complex work requiring independent judgment. .

Positions in the Utility Worker class series are flexibly staffed; positions at the Utility Worker II level are normally filled by advancement from the Utility Worker I level; progression to the Utility Worker II level is dependent on (i) management affirmation that the position is performing the full range of duties assigned to the classification; (ii) satisfactory work performance; (iii) the incumbent meeting the minimum qualifications for the classification including any licenses and certifications; (iv) the incumbent satisfactorily meeting the internal promotional criteria; and (v) management approval for progression to the Utility Worker II level.

EXAMPLES OF DUTIES

Typical duties for all incumbents may include, but are not limited to the following:

- Works with a crew installing and repairing pipelines, valves and fittings;
- assists in the installation of hydrants;
- does excavating, shoring, backfilling and patching of trenches;
- operates jackhammers, tampers, compressors, trucks and related equipment;
- does the less difficult carpentry work in constructing and repairing tanks, pump houses and other facilities;
- assists in building forms and pouring concrete;
- clears brush, builds culverts, repairs roads and does general gardening and grounds maintenance;
- assists in the flushing and chlorinating of pipelines;
- may assist in keeping records of time, materials and equipment; and
- follows applicable safety rules and regulations.

QUALIFICATIONS FOR EMPLOYMENT

Knowledge of:

- Tools, equipment and methods used in the installation, maintenance and repair of water systems and facilities;
- general construction practices; and
- general safety practices; traffic control, trenching and shoring, confined spaces, safety requirements, hazards and OSHA compliance.

Ability to:

- Work at high elevations, on scaffolds, ladders, storage tanks and buildings;
- work from boats, barges, and floats around and on District lakes;
- work on below-ground-level projects and in confined spaces;
- operate a variety of mechanical and construction equipment;
- drive a vehicle;
- understand and carry out written and oral instructions;
- perform repair and maintenance tasks;
- perform heavy physical labor;
- work cooperatively with others; and
- observe safe working practices and safety requirements.

TRAINING AND EXPERIENCE:

Any combination of training and experience equivalent to:

- Completion of the twelfth grade or its equivalent;
- and,
- One year of experience in the maintenance and repair of water system facilities.

INTERNAL PROMOTIONAL CRITERIA:

- For non-competitive internal promotional criteria, please refer to the Flex Criteria Matrix for the applicable classification series.

OTHER REQUIREMENTS

- May work after hours emergency work on an "on call" basis;
- Maintain satisfactory driving record.

LICENSES AND/OR CERTIFICATIONS

- Class A California driver's license (CDL) issued by the State Department of Motor Vehicles (DMV) and satisfactory driving record is required;

- Current District employees hired or promoted into this classification prior to October 1, 2018 who do not already possess a commercial CDL, may be requested to attain a Class A or Class B CDL, based upon assignments within this classification. At minimum, all current District employees must possess a Class C CDL:
- Depending upon assignment, must possess, or obtain within twelve (12) months of employment, a pest control applicator's license with a Q.A.L. (Qualified Applicator's License) or Q.A.C. (Qualified Applicator's Certificate);
- All employees in this classification are subject to regular review of the Department of Motor Vehicle driver's activity reports, and must maintain a satisfactory driving record; and
- An employee in this classification performs "safety-sensitive functions" and must comply with the United States Department of Transportation (DOT) regulations and is subject to the Federal Omnibus Transportation employee Testing Act of 1991.

PHYSICAL DEMANDS AND WORKING CONDITIONS

During the course of performing job duties the employee will perform heavy physical work and will need the mobility to operate equipment, which may include office and/or field equipment, or specialized instruments or tools requiring repetitive arm/hand movement and/or the coordinated movement of more than one limb simultaneously; enter and retrieve data from personal computers and terminals via keyboards. The employee frequently stands, walks, bends at neck and waists, twists at neck and waist, uses simple and power grasping with both hands, uses fine manipulation of both hands and fingers, and may require use of the arms above the shoulder, climb or balance; stoop, kneel or crouch. While working in the field the employee may walk on uneven or un-level ground surfaces such as hills, slopes, ditches or trenches, on or in tanks, and may work at heights up to ten to twelve feet climbing ladders or stairs. The employee is frequently required to lift and carry short distances objects such as materials or equipment weighing up to 10 to 50 pounds, occasionally lift 50 to 75 pounds, and occasionally lift material or operate tools weighing 75 to 110 pounds such as the operation of a jackhammer. This position requires that the employee demonstrate adequate hearing to detect warning alarms and speech to converse in person and over the telephone or radio, and vision to read printed materials and detect color coded materials, and use a computer screen.

The noise level in the work environment is moderate to loud noise. The employee is exposed to moving vehicles and other moving equipment and machinery, excessive noise, extremes in temperature, humidity, wetness and dust. The position may require the ability to work overtime and weekends as needed. In order to drive, individuals must be physically capable of operating the vehicles and equipment safely.

Additional Physical Demands

- A self-contained breathing apparatus must be worn when working in confined spaces and employee must be capable of obtaining and maintaining a proper facial seal for District respiratory equipment.

To be successful in this job, an individual must be able to satisfactorily perform each of the listed duties. These duties are representative of the knowledge, skill and/or ability required for the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the duties and functions of the position. Requests for reasonable accommodation should be directed to the Human Resources Manager.

Established: May 1978
Revised: July 2009, August 2018, November 2021
Approved by: Human Resources Manager